



Tuition Policy for children and young people unable to attend school due to a medical condition

Role of Schools

From 1 September 2014, the Children and Families Act 2014 introduced the statutory duty that ALL schools (including Academies) are responsible for [supporting children and young people with medical conditions](#)

- The child/young person MUST remain on the school roll
- The school must provide work required for the child/young person on tuition
- Organise for tuition work to be marked

Role of Halton Borough Council

At certain times the Local Authority has a statutory duty to step in to arrange full-time/part-time education for a child/young person if they are unable to attend their mainstream or special school (including Academies). This includes occasions when a child/young person needs tuition on a short term basis due to a [medical condition which makes them unable to attend school](#).

What do we mean by tuition and where is it provided?

Tuition is provided to meet the child's needs but it could include:

- Supervised learning Monday to Friday based at the Halton Tuition Centre, Grangeway Community Centre, Runcorn;
- 1-2-1 Tuition sessions are provided flexibly which might be at your local Community Centre, Children Centre etc
- A Tuition Plan is agreed at an initial Tuition Planning Meeting upon receipt of suitable medical evidence or through the EBSNA Panel and referral form completed by school
- Tuition Review Meetings take place every 6 weeks to agree the next steps - these should be attended by parents/carers, child/young person, School, Education Welfare Officer
- The tuition is for English, Maths and Science
- The tuition can be amended to meet specific needs of the child/young person

What is required to access this type of tuition?

- The child/young person must have missed school or will miss school for 15 school days or more due to a specific medical condition or following a medical procedure in any one academic year
- Parents must provide the school with suitable medical evidence which gives details of the health condition, how long the condition is expected to last, the likely outcome and the treatment plan

Key Contacts

- 1) School – this is your first point of contact to arrange and discuss tuition
- 2) Teacher in charge – Halton Tuition Centre [Sadie Whimperley-Dyas](#) or Tel: 0151 511 7855
- 3) Principal Education Welfare Officer, [Debbie Houghton](#) or Tel: 0151 511 8231 (Lead Officer for the Council for pupils medically unfit to attend school)