

M-FOUR TRANSLATIONS, Manchester City Council, PO BOX 532 Manchester. M60 2LA.

Tel: 0161 234 3193 - Fax: 0161 274 7114 – Email: m-four.translations@manchester.gov.uk

www.manchester.gov.uk/a_to_z/service/2030/translations_and_interpretation

INTERPRETATION

VERBAL/PERSONAL Interpretation:

Minimum TWO HOURS: **£44.00**

Thereafter, **£22 per hour**, nearest half an hour.

ALL LEGAL Interpretation (LAA agreement)

Minimum ONE HOUR: **£28**, nearest half hour thereafter.

Travel time to be charged in all appointments £12 per hour

Expenses:

Car Mileage: **50p per mile (45p for Legal Aided cases ONLY)** or Actual Public Transport

TELEPHONE Interpretation:

Minimum **£7.50 first 15mins**, pro rata thereafter.

BSL (SIGN) Interpretation:

Band I

Minimum FIRST THREE HOURS: **£150**

Thereafter, **£50 per hour**.

Band II

Minimum FIRST THREE HOURS: **£175**

Thereafter, **£60 per hour**.

Full fees are charged for cancellation of BSL interpreters. BSL interpreter's travelling time is considered as work time.

Expenses:

Car Mileage: **50p per mile**

Travel time will be charged at **£12 per hour**.

Actual Public transport cost

Subsistence expenses will be charged.

Weekend and evening tariff after

6.30pm: £33 per hour min 2 hours

plus travel time and expense

These charges can change at any time without any notice

TRANSLATION

£150.00 per 1000 English words per language.

Some languages may be at a higher rate.

An estimate is provided before the commencement of work.

CHARGES FOR CERTIFICATES

£40 each: e.g. Marriage, Death or Birth Certificates (Up to 100 words)

(If other similar certificates are also required for the same family, ADD £20 each)

All Other documents are based on word count

£40 first 100 words and thereafter

£18 per 100 words

Affidavit: £40

These are for common languages. For some rare languages, designing and special formatting will incur extra charges.

FULL payment REQUIRED

M-FOUR authenticity Certification is provided FREE OF CHARGE.

ALTERNATIVE FORMATS

We offer Braille, Moon, audio CDs, MP3, large print and information on any other methods as per customer requirement.

Variable prices, please contact the office.

Charges will apply for same day cancellation and where appropriate. VAT will be ADDED to the total of Invoice at a prevailing rate, where appropriate.